

6.a. Undergraduate Admissions

Subject	Students	Effective From	Sep - 2011
Policy #	6.a.	Latest Revision	Dec - 2024
Title of The Policy	Undergraduate Admissions	Next Review	Dec - 2025
Responsible Entity	Colleges Councils, Admission and Registration Unit	Policy Pages	3
Definitions	University: Al Ain University. Bachelor's degree: Educational stage that follows the High school stage and estimated as four years. Academic program: specialties offered by each college. Student ID: The student's official University number. It indicates the academic year and semester when the student joined the University. The last four digits indicate the student's unique serial number at AAU. Study plan: A group of compulsory and elective courses that a student has to successfully complete in order to obtain a degree in his/her major.		
Purpose	Criteria for accepting students according to the academic standards set by the Ministry of Education in the United Arab Emirates.		
Scope	The policy applies to students who wish to enroll in the University in undergraduate academic programs leading to a Bachelor's degree.		
Statement	This policy outlines the criteria for admitting students to academic programs leading to a Bachelor's degree, in accordance with Ministerial Decision No. 19 for the year 2024 regarding admission criteria of higher education institution in the UAE issued by the Ministry of Higher Education and Scientific Research - UAE. To be eligible for admission to an undergraduate program, students must possess a high school certificate or equivalent. Additionally, for specific academic programs, students who do not meet the required proficiency levels in English, Mathematics, Chemistry, Biology, or Physics will be required to complete intensive remedial courses. Students are given a maximum of two semesters to complete these remedial courses. If they fail to successfully finish the courses within this period, they will be dismissed from the program.		
Procedures	- A student who wishes to enroll at AAU fills out an application form from the Admission and Registration Unit, pays the non-refundable application fee at the Financial Department, and submits the application according to the dates announced by AAU. - A student will be accepted at AAU after his/her academic file is completed. This file includes an application form that is to be signed by the applicant as well as the documents mentioned in "required documents section". In certain cases, conditional acceptance could be granted for student with some missing documents. Given that student with conditional acceptance should sign undertaking letter. - Admissions staff will verify the submitted papers and ensure achieving criteria for admission to the academic program.		

- If eligible, the applicant should fill the university admission file accompanied with all the required papers and their educational qualifications.
- Handle the university admission file to admission staff.
- After verifying that all student data and papers exist, admission file are given a "request number".
- The student will review the finance unit to pay fees for enrollment by using "request number".
- Confirming the enrollment of admitted students at the university after the acceptance of admission request and giving them an AAU ID number and study plan for the program they joined.
- The students will be notified regarding their admission decision through their student email id and they will also get an SMS to their registered mobile number.
- The student deadline for admission would be exactly two months from the admission open date, the details are as follows;

Event	Date
Admissions Open	2 months before the beginning of the semester
Classes begin	Week #1
Add and Drop period	
Last date for dropping courses or semester postponement with a refund of 100%	Week #1
Late registration and withdrawal period with a 40% fine	Week #2
Withdrawal/drop with 100% fine starts	Week #3
Incomplete examinations period (from previous semester)	Week #3
Beginning of withdraw/drop without failure (W)	Week #4
Mid-term examinations period	Week #9, Week #10
Beginning of withdraw/drop with failure (F)	Week #14
Final examinations period	Week #16
Deadline for Incomplete Requests	Five working days since final exam date of the course
Deadline for Total Course Mark and Grades Appealing	Five working days from grades announcement

Recent Changes

June 2024:
This policy has been revised & updated as per the CAA ERT requirements (Renewal-B.Sc. in Computer Engineering and B.Sc. in Networks and Communication Engineering).

December 2024:
This policy has been revised & updated as per the ministerial Decision No. 19 for the year 2024 issued by the Ministry of higher education and Scientific Research - UAE. (See

	Attachment)
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Al Ain University- Undergraduate Admission Criteria (Spring 2025 & Fall 2025)

#	Program	Teaching Language	Competency Subjects				Additional Information
			Math	Physics	Biology	Chemistry	
1	Bachelor of Science in Pharmacy	English	80	80	80	80	1. For programs taught in English, applicants must achieve a minimum High School English score of 80%. Those who do not meet this requirement must enroll in a 3 CR.H. remedial English course. This course is graded on a pass/fail basis, is not part of the academic plan, and does not count toward the cumulative GPA. 2. For the Colleges (Pharmacy, Engineering, Law), applicants who fail to meet the required subject scores must take a 3 CR.H. remedial course related to the deficient subject during their admission semester. This course is outside the academic plan and excluded from the cumulative GPA.
2				Two of the 3 subjects			
3	Bachelor of Science in Civil Engineering	English	80	80	80 (One of the 2 subjects)		
4	Bachelor of Science in Computer Engineering	English	80	80			
5	Bachelor of Science in Networks and Communication Engineering	English	80	80			
6	Bachelor of Law	Arabic	70	X	X	X	
7	Bachelor of Science in Cybersecurity	English	X	X	X	X	
8	Bachelor of Science in Software Engineering	English	X	X	X	X	
9	Bachelor of Science in Computer Science	English	X	X	X	X	
10	Bachelor of Business Administration in Accounting	English	X	X	X	X	
11	Bachelor of Business Administration in Finance and Banking	English	X	X	X	X	
12	Bachelor of Business Administration in Management	English	X	X	X	X	
13	Bachelor of Business Administration in Management Information Systems	English	X	X	X	X	
14	Bachelor of Business Administration in Marketing	English	X	X	X	X	
15	Bachelor of Business Administration in Business Analytics	English	X	X	X	X	
16	Bachelor of Business Administration in Human Resource Management	English	X	X	X	X	
17	Bachelor of Science in Nutrition and Dietetics	English	X	X	X	X	
18	Bachelor of Artis in English Language and Translation	English	X	X	X	X	
19	Bachelor in Arabic Language and Literature	Arabic	X	X	X	X	
20	Bachelor in Islamic Studies	Arabic	X	X	X	X	
21	Bachelor of Education in Special Education	Arabic	X	X	X	X	
22	Bachelor of arts in Applied Psychology	Arabic	X	X	X	X	
23	Bachelor of Arts in Applied Sociology	Arabic	X	X	X	X	
24	Bachelor of Mass Communication and Media	Arabic	X	X	X	X	